

ESD DLT Agenda



Time: 9:30 am

Date: September 29, 2022

Location: Central Office

Attendees: Henderson, Dumas, Luckett, Maples, Coleman, Knowles, Watson, Guess, Kerr, Hoy

Discussion Items

*Standing Items

Item	Time	Description
*Norm Review	9:30 am	Be on time; Phones on silent/vibrate; Limit sidebars; Be respectful of air time; Respect each other; No over scheduling Keep students first
*Celebrations		Shared on board.
Diane Kerr	9:45	Elementary has created a 30-60-90 day plan. Will work with the high school next week. We should be looking at data at our meetings. The 30-60-90 day is more specific than the school improvement plan.
Coleman	10:00	<p>PBIS - HS Behavior Data discussed. We need to move students to Tier 2. Identify teachers who need coaching and students who need to be moved to Tier 2 and Tier 3.</p> <p>What constitutes minor vs. major. Minors are teacher managed behaviors. We discussed entering behavior data in eSchool. HS may need some support on this. Every student needs an Acceptable Use Policy (AUP) on file. If no AUP is on file, a student may not check out an AUP. There are approximately 60 students who have not completed the AUP for HS.</p> <p>Student and Teacher PBIS Rewards are being utilized at both campuses. The Core team volunteered to cover occasional duty for teachers who get 200 PBIS awards.</p> <p>PBIS - Elem Behavior Data discussed. Students should be placed in Tier 2 and Tier 3. Identify the students. Does a student need a behavior plan? Does a student need a 504 plan?</p>

Dumas/Hendo	10:37	<p>HS Academic data. Mr. Dumas talked about how to move students academically. Hendo shared the HMH Growth Measures. Students take testing seriously, however, they do not take the work leading up to the test seriously. We discuss on time using meaningful bell ringers.</p> <p>The teachers have been really receptive to the new HMH curriculum. Three (3) HMH assessments and one (1) EOY Summative (ACT Aspire for the HS) [4 total assessments]</p>
Maples	10:50	<p>Elem Reporting Out - Ms. Maples is supporting the elementary school. Teachers have visited another school to observe Wit and Wisdom as they are rolling out the new curriculum resource. Mrs. Dotson and Ms. Maples visited the campus(es) with the elementary teachers on a given day.</p> <p>Ms. Maples has been working with the novice teachers and getting them support.</p>
Kerr	10:56	<p>How can we support teachers new to the district? Sandra Hollaway from CRESC is working with the novice teachers on routines and procedures. This was her first week. She had conversations with the novice teachers (NTs), observed, and debriefed with each of them. Mrs. Hollaway is using Harry Wong principles to help teachers manage routines and procedures.</p>
Kerr	11:01	<p>Do we want to send some teachers to see Harry Wong?</p>
		<p>Henderson - Has checked on real-time coaching and wants to know if we have the funds. She has a quote</p>
		<p>Knowles informed us that they are restructuring Wednesday pd's. She and the principals will finalize plans.</p>
Next Steps:		
Support Needed		<ul style="list-style-type: none"> ● Eschool data input – Behavior - 30 days ● AUP – Felicia & Ms. Maples will help to get them signed. 30 days ● Forms will be uploaded to ParentNotices. ● Chelsea will send names

Communication		<ul style="list-style-type: none"> ● We need to effectively communicate with each other ● Consistency & follow thru
Routines & Procedures		<ul style="list-style-type: none"> ● Coach will meet w/principals to work w/specific support ● Novice teacher support – continuous from CRESC ● Investigate sending teachers to Harry Wong PD ● Real-time coaching ● Mrs. Maples will research Wong PD ● Build system for PBIS tiers – teach the behaviors ● District survey regarding teacher rewards – Chelsea will create and District will send ● Core team will help cover duties for teacher rewards

Action Items *from discussions above:*

Task	Assigned Party	Due date	Follow-up Date	Completion Date	Notes
Follow up on safety	Knowles	9/15/22	10/6/22		<i>Ideas: SRO walk around the campus throughout the day. Teachers stand at door during transitions. Keep doors locked. Utilize teachers, custodians, etc. to unlock during transitions, as needed. Parking tags for students and staff. Back row parking for students.</i>
Meet with Principals to determine which teachers need specific support with Routines/Procedures/behaviors	Coleman	10/5/22	10/6/22 10/12/2022		Using behavior data and principal input, they will schedule specific support with identified teachers.
Investigate the cost of sending teachers to Harry Wong PD	Maples	10/5/22 ongoing	10/6/22 10/20/2022		Send some teachers this year-have them volunteer. Make it a part of new teacher training at the beginning of the school year.

Send cost of Real-Time coaching for teachers	Henderson	10/5/22	10/6/22	9/29/22	Real Time coaching could supplement the Harry Wong PD in assisting teachers in applying their learning to their classrooms.
Develop a survey for teacher rewards	Henderson	10/5/22	10/6/22	9/29/22	Sent to Coach Coleman
Send the teacher reward survey to all teachers.	Maples/Coleman/Luckett	10/11/22	10/5/22	10/5/22	
Assist with duty coverage as a part of the teacher reward system.	All members of the core team.	on-going	10/6/22		When the schools' admin team needs help covering duty, they will email the core team. The core team will share the responsibility for covering these duties.
Get missing AUPs signed.	Watson and Maples		10/6/22	11/11/2022* (due date for parents to return forms)	Chelsea will send the names of students missing AUPs so that Watson and Maples can work on this task. Forms will be uploaded to ParentNotices. (completed)
Elementary Share Data	Dotson	10/20/2022	10/6/22 10/20/2022		At next DLT (10/6/22), share student achievement data and specific next steps for addressing needs. How can DLT support your school/teams?
Set up slide show for the Annual Report to the Public	Guess	9/30/22	10/4/22	10/4/22	
Team enters data into the annual report to the public slide deck.	Dumas, Dotson, Knowles, Coleman, A Maples, L Maples, Guess,	10/3/22 COB	10/3/22	10/4/22	

	Watson				
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